
St Edward's School Association Meeting Minutes 2nd November 2015

Meeting Held: St Edward's School Poole Main Meeting Room at 7.30pm

Present

Mark Townend (Chair)
Juliette Johnson (Secretary)
John Redwood (Treasurer)
Mary Lanham

Marie Lane
Robert Stanley
Teresa Stanley
Simon Dunk
Clare Franco

Welcome

Mark opened the meeting with a welcome to all at 7.37pm

Apologies

Apologies received from Julie Caines and Andrew Allinson.

Finance

John Redwood reported that the Association's finances currently stood at £4,152.00 and that he was hopeful that the Christmas Shopping and Pamper Evening would bring a good boost of income.

Financial Bids

Marie Lane reported that there were currently no financial bids although staff had been briefed that there is money available but she did advise that the Senior Leadership Team were currently thinking about starting a reward programme for students and were considering two options. The first option was to outsource this programme at a cost of approximately £3,000.00 to an outside company called Vivo, whereby pupils who were rewarded would be given a code which they would enter into a system that would allow them to accrue points that would build and could then be traded for prizes. The second option would be to run this scheme within the school with a similar amount of cash required in order to purchase rewards, although Marie did explain that not all rewards offered may cost money but could be as simple as giving pupils a pass to jump the lunch queue. Marie explained that this scheme was still very much in the early stages and more research and investigation needed to be completed by the Senior Leadership Team before any request for a financial bid was made.

School Association Events

Christmas Shopping and Pamper Evening – 12.11.15 – Juliette updated members with information received from Julie regarding the latest on the number of stallholders booked for the evening and who Julie had contacted to advertise the event. A few questions were raised such as the time that stallholders were expected to arrive and if there was a plan available regarding the layout of the halls. Juliette agreed to contact Julie in order to find out this information and once received would pass it back to members. Marie advised that she would be available on the evening between 5.30 and 6.00pm and would be able to provide those working in the car parks with radios. A request was made for the tennis courts to be opened for additional parking and the car park lights to be kept on. Teresa Stanley confirmed that she had completed the Risk Assessment for the event and asked if the refreshments team would be able to use the dishwasher in the school kitchens. Marie stated that she expected this would be possible but would need to find out how it was operated in order to show Teresa. Marie will contact Milly Slater to see if her team would be available to provide much needed additional help and also advised that she was still trying to get a Young Enterprise team to attend.

Quiz Night – 29.01.16 – John advised that a letter would be ready to be sent out at the start of the next school term.

Barn Dance - 04.03.16 – Other than confirmation of the date with Steve Limburn of the Old Pull and Push there was no further update on this event.

Car Boot Sale – 19.03.16 – No further update was provided regarding this event.

Summer Fayre 18.06.16 – No further update was provided regarding this event.

Communication

A point was made that perhaps when planning future meetings that the Association should consider meeting on alternative days of the week during the school year as this may give members who find it difficult to make a Tuesday the opportunity to attend a meeting.

Any Other Business

The next meeting on the 8th of December will be a social event at the Grasshopper Pub with members paying for their own food and drink with the next formal meeting of The Association to be held at the school on Tuesday 12th of January 2016.

Meeting Concluded

Mark Townend closed the meeting at 8.50 pm.