



Parent Governor Election

10th March 2017

Dear Parents and Carers,

We currently have 2 parent governor vacancies and I therefore invite you to stand for election as a parent governor, or nominate another parent to do so. Nominations must be from parents or carers with children at the school on the day that nominations close. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

One of the vacancies is because the term of office for Mrs Domonie Moody has come to an end. She is one of the safeguarding governors and had been a committed member of the Governing Body for the past 4 years. She is within her rights to stand again and has indicated her wish to do so.

The second vacancy is due to a resignation from Mrs Caroline Roberts who can no longer commit the time to this role.

The governing body, with the headteacher, has overall responsibility for the running of the school. Governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Each individual governor is a member of a governing board, which is established in law as a corporate body. Individual governors may not act independently of the rest of the governing board; decisions are the joint responsibility of the governing board.

The role of the governing board is a strategic one, its key functions are to:

- set the aims and objectives for the school
- set the policies for achieving those aims and objectives
- set the targets for achieving those aims and objectives
- monitor and evaluate the progress the school is making towards achievement of its aims and objectives
- be a source of challenge and support to the headteacher (a critical friend)

Anyone wishing to put themselves forward should have a keen interest in the school and be prepared to play an active part in the governing body's work. You will be expected to undertake relevant training and sit on the committees in addition to attending Full Governing Body meetings.

There is a full governing body meeting once a term and there are three main committees also meeting once a term:

- Business and Premises Committee
- Personal Development Behaviour and Welfare Committee
- Teaching, Learning, Assessment and Staffing Committee

We would particularly welcome nominations from parents with the following skills:

- Health and Safety
- ICT
- Secondary School education
- Broader educational experience
- Human Resources
- Finance
- Legal
- Special Educational Needs/Safeguarding

Governors also need the ability to be able to build relationships with a range of people, to be able to work as part of a team, to be able to question, and to make connections between different types of information. Confidentiality is essential, especially around staffing, pupil and financial matters.

There are 20 governors at St Edward's School made up from the following categories: 12 Foundation Governors – appointed by the Diocesan Boards, 3 Parent Governors, the Headteacher, 1 Staff Governor, a Local Authority Governor and 2 co-opted Governors. Please see our website for more details.

If you are still interested you will need to complete the following forms and return them to the school no later than 10am on Friday 24th March 2017:

- The nomination form including your supporting statement (a brief factual statement about yourself NOT an “election address”) and the signed declaration form showing you are eligible to serve as a governor

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,
Mrs Beth Stannard
Clerk to the Governors

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