



Dear Parent / Carer

I am writing to inform you that we will be opening up the student information element of our school management system to all parents and carers this term.

As a school we currently use a management system called Progresso, which enables us to have all the information about our students in one central place. The system has the capacity to be opened up to parents and carers to allow you to access key information about your son or daughter. By logging onto the system you will be able to see your son /daughter's timetable, attendance, credits, behaviour concerns and any reports that have been issued.

You will be able to access the system through a log in, which will be sent to the primary contact on the school system. If this has changed, please complete the form below and send back to the school via your son/daughter's tutor by **Friday 5th October**. We will send further information giving details of release dates following confirmation of all Primary contacts.

We are looking forward to being able to continue to develop our communication between home and school and hope that you will be able to access key information quickly and easily using this system.

Yours sincerely

Chris Barnett

Deputy Headteacher

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Progresso Primary Contact Update

Primary Contact Name

Email Address

Names of Associated Students.....

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