
St Edward's School Association Meeting Minutes 4th September 2018

Meeting Held: In the Conference Room at St Edward's School Poole at 7.00pm Chair: Robert Stanley

Present – Robert Stanley (Chair), Teresa Stanley (Vice Chair), Juliette Johnson (Secretary), Marie Lane (Business Manager) and Rachel Neville Jones

Welcome

Robert Stanley opened the meeting at 7.32 pm with a welcome to all.

Apologies

Marie passed on apologies received from Mike Antram, Charlotte Eastwood and Chris Farrow

Approval of the Minutes

The Minutes of the meeting dated 12th of June were reviewed and approved by those present.

Finance

Balance: £ 2500.94

Due to a reduction of funds in the bank account Teresa suggested that financial bids should be considered once a term. Depending on how much money was available at the time the Association may only be able to partially support future bids.

Financial Bids

Marie advised that money was no longer needed towards the defibrillator that had previously been promised by the School Association as the cost was met in full by Dorset Storm. The only bid outstanding is the one for PE who are looking for money towards the cost of purchasing colours and for the engraving of trophies. As this request is for the next school sport's night in 2019 a decision was made to review this bid in November.

School Association Events and Initiatives

- **Indian Evening 15.09.18** – Due to building work taking place behind the stage a decision was taken to postpone the Indian Evening as it was uncertain if the work would be completed prior to 15th of September. Juliette will contact Louis to ask about the possibility of rearranging the Indian Evening to later in October or early November.
- **Christmas Market 24.11.18**– Juliette advised that about 12 requests had been made so far for stalls at the Christmas Market. Teresa was handed £56.00 in cheques that had been received so far from stallholders wanting tables. Juliette to contact Pizza Love to see if they could attend. Rob stated that he was hoping to get hold of someone able to sell chestnuts and a possible candy floss seller. Decorations needed and lights to be put up on the day, Charley to asked where she was previously able to get hold of a tree. Rob hoping to arrange for Vintage Cars to attend. Car Park Marshals will be required, and John Redwood has promised to help on the day. Rob advised that he had provisionally booked Dorset Troopers to attend.

- **Second Hand Uniform** –Marie informed the group that Charley had told her that she had received a lot of second-hand uniform. Rachel will contact Charley about possibly running a stall selling uniform on Friday afternoon at the front of the school. Juliette reported that she had received several requests from parents via the email box for second hand uniform.

Communication

Juliette notified members that the AGM was due on 9th October and it was hoped to combine this with a newcomer meeting first. Juliette stated that this would be her final year to serve as School Secretary if no-one else wanted to take over. Teresa and Rob stated their intentions to step down from their roles when Juliette did although they would stay on for another year as members to support the Association. Teresa suggested that the opportunity should be taken to rebrand the School Association to Friends of St Edward's in the hope this would get more people interested in joining. It was decided to send out a notice regarding the newcomer meeting advising that the following type of people are required:

- New members committed to attending a meeting between 1.5 and 2 hours every 4 to 6 weeks.
- People willing to help organise and run fund raising events.
- Persons who can apply for matched funding through their work.
- People willing to take on committee roles

Marie said that Chris and Charley maybe able to help with rebranding and she would ask them and Mike for ideas.

Any Other Business

No other business matters were discussed.

Meeting Concluded

Meeting concluded at 8.33pm. The date of the next meeting will be Tuesday 9th October with the AGM to follow.