

TEACHING, LEARNING, ASSESSMENT AND STAFFING COMMITTEE

Constitution

1. The Committee shall comprise at least 5 governors and the headteacher or his/her nominee.
2. The members and chair (who cannot be the headteacher) shall be elected annually by the Governing Body.
3. The clerk to the Governing Body shall act as secretary to the Committee.
4. The Quorum shall be three.
5. The Committee shall meet at least once a term prior to the full meeting of the Governing Body to which it will give a report.
6. All governors are welcome to attend meetings but will not have voting rights.
7. The Committee may invite others to attend meetings in an advisory capacity but such persons shall have no voting rights.

The Chair is responsible for drafting the agenda in consultation with the headteacher, and the clerk shall distribute the agenda and supporting documents before the meeting

Terms of Reference

- To monitor and evaluate current school performance at all levels in relation to teaching, learning and assessment.
- To evaluate the quality of leadership and management, and progress towards raising standards in Aim 1 of the school development plan.
- To monitor and evaluate progress towards raising standards of teaching, learning and assessment in Aim 2 of the school development plan.
- To evaluate the accuracy of the school's judgements regarding the quality of teaching, learning and assessment.
- To evaluate the progress being made by students, and groups of students, such as pupil premium, SEND and most-able, as a result of educational provision.
- To support and challenge this central aspect of school provision by active engagement through monitoring and training.
- To review and advise the Governing Body on the adequacy of the School Curriculum in all Key Stage areas with special attention being given to its breadth and balance, National Curriculum requirements, areas for development and monitoring of action plans.
- To consider and advise the Governing Body on matters relating to additional and special educational needs including the progress of disadvantaged, most able and SEND students.
- To consider and advise the Governing Body and Headteacher in all matters relating to staffing.
- To receive reports from the staff, to discuss and advise the Governing Body on issues relating to teacher and support staff appraisal.
- To increase understanding of current issues regarding teaching, learning and assessment, and how standards are secured across the school.
- To be aware of issues around staffing, finance and premises, pastoral care and other matters which may affect the discussions and recommendations of this committee.
- To ensure that staffing issues are properly managed and dealt with according to relevant legislation.
- To support the staff and ensure that all members' contributions to school are properly recognised.
- To monitor the Continual Professional Development Policy.
- To be aware of, discuss and advise the Governing Body over any concerns raised by staff.