



Dear Parent / Carer

We are pleased to invite you to your son/daughters tutor evening on **Thursday 4th October** from 4.00pm – 7.00pm.

We will be operating a booking system through your son/daughters tutor where they will be able to make an appointment on your behalf. Please indicate the time you would like to attend in your son/daughters school diary and the tutor will confirm the time again via the school diary. In order to accommodate as many as possible, the appointments will be five minutes long.

Year 8-11 Tutor teams will be located in the New Block, please register in the main reception. All Sixth Form tutors will be based in the sixth form and you will be able to register there.

The evening will include information regarding the start to term and focusses for the term ahead. It is also an opportunity for you to discuss any concerns you may have. Please remember these will be 5 minute meetings and if you feel that you would like an extended meeting, this will have to be booked on another day and can be arranged with the tutor or Year leader.

If you are unable to attend on the evening we may be able to arrange a time in school when you could see your tutor or Year Leader who could give you information about your child's start to term. Please contact the school if you wish to make such an arrangement.

We look forward to seeing you on the 4th October.

Yours sincerely

Chris Barnett

Deputy Headteacher